



American Board of Psychiatry and Neurology, Inc.

A Member Board of the American Board of Medical Specialties (ABMS)

Procedures for ABPN Combined Training Programs

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A. Procedures for Combined Training Programs

1. Review of Status Reports for Approved Combined Training Programs and Applications for New Combined Training Programs will be completed by the ABPN Alternative Pathways Oversight Committee.
2. Status Reports for Existing Combined Training Programs will be requested by June 1 in the year in which the program is to be reviewed and is due in the ABPN office by August 1 of the same year.
 - Failure to file a Status Report with required components by the due date may result in Probation and notification of the Program Director(s), Department Chairs, and DIO.
 - Failure to file a Status Report with required components within 30 days of the due date may result in Non-Approval.
3. Applications for New Combined Training Programs (including Application Fee) will be requested on **December 1 each year** and are due at the ABPN by **February 1 each year**.
 - Failure to file an Application with required components (or Application Fee) by the due date may result in non-consideration by the Alternative Pathways Oversight Committee.
4. Decisions of the Alternative Pathways Oversight Committee will be made in writing to the Program Director(s), Department Chairs, and DIO by November 1 each year (existing programs) and by June 1 each year (new programs).

B. Procedures for Combined Training Programs (continued)

5. Annual reporting of resident positions and current residents for existing combined training programs must be made to the ABPN by **August 1 each year**.

- Failure to report resident positions and current residents by the due date may result in Probation and notification of the Program Director(s), Department Chairs, and DIO.
- Subsequent failure to report resident positions and current residents within 30 days of the due date may result in Non-Approval.

6. Annual Fees for Approved (existing) Combined Training Programs must be received at the ABPN by **August 1 each year**.

- Failure to pay Annual Fees by the due date may result in Probation and notification of the Program Director(s), Department Chairs, and DIO.
- Subsequent failure to pay Annual Fees within 30 days of the due date may result in Non-Approval.

7. Status Report Requirements for Approved Combined Training Programs

1. Complete Section 1:A-D General Program Information
2. Complete Section 2: Residency Program Information.
3. Complete Section 3: Sponsoring Institution
4. Section 4: Provide the number of combined residency positions approved.
5. Section 5: Provide letters of support from respective Chairs.

6. Section 6: Program Policies, requirements and guidelines
 - Check yes or no in the General Program Policies and Documents section.
 - Check yes or no in the Core Curricular Requirements.
 - Check yes or no in the Specialty Requirements.
7. Complete the Rotation Chart.
8. Provide signed ABPN-approved resident acknowledgement statements or letter attesting that program will have residents sign ABPN-approved resident acknowledgement statements.*

* To be reported annually

C. Possible Results of Review of Existing Combined Training Programs

1. Approval (5 years)	No citations or 1 minor
2. Approval (4 years; progress report)	citation 2 minor citations
3. Approval (3 years; progress report)	1 major or 3 minor citations
4. Approval (2 years; progress report)	2 major citations
5. Probation (1 year; progress report)	3 major citations
6. Non-approval	More than 3 major citations

D. Findings Leading to Non-Approval of Existing Combined Training Programs

1. Failure to file a Status Report with required components despite Probation within 30 days of the due date.
2. No residents in the Combined Training Program for 3 years.
3. Lack of Full Accreditation of the Combined Training Program components.
4. Failure to pay Combined Training Program Annual Fees.
5. Failure to address problems leading to Probation in a timely manner.

E. Results Leading to Approval with Warning or Probation

1. Failure to file a Status Report with required components.
2. Non-compliance with all Combined Training Program requirements.
3. Inadequate participation and/or success of graduates on ABPN certification examinations.
4. Lack of signed ABPN-approved resident acknowledgement statements.
5. Persistent, problematic resident survey results.

F. Application Requirements for New Combined Training Programs

1. Complete Section 1: A-D General Program Information.
2. Complete Section 2: Complete residency program information.
3. Complete Section 3: Sponsoring Institution
4. Section 4: Provide the requested number of combined residency positions.
5. Section 5: Provide letters of support from respective Chairs.
6. Section 6: Program Policies, requirements and guidelines
 - Check yes or no in the General Program Policies and Documents section.
 - Check yes or no in the Core Curricular Requirements.
 - Check yes or no in the Specialty Requirements.
7. Section 7: Complete the Block Rotation Chart.
8. Provide a letter attesting that you will have residents sign ABPN-approved resident acknowledgement statements.
9. Provide the most recent ACGME-accreditation letters from each of the respective specialties that you are submitting the proposal.

G. Possible Results of Review of Application for New Combined Training Programs

1. Approval for 2 or 3 years
2. Non-Approval

H. Findings Leading to Non-Approval of Applications for New Combined Training Programs

1. Failure to file an Application with required components by the due date.
2. Failure to submit an Application Fee by the due date.
3. Non-compliance with all Combined Training Program requirements.

I. Appeal Process for Decisions of the Alternative Pathways Oversight Committee

1. Appeals must be made in writing and received by the ABPN within 30 days of the date of the notification from the Alternative Pathways Oversight Committee.
2. Appeals will be considered first by the Alternative Pathways Oversight Committee and decisions concerning appeals will be sent to the Program Director(s), Department Chairs, and DIO.
3. Subsequent appeals of the appeals decision by the Alternative Pathways Oversight Committee must be received by the ABPN within 30 days of the appeals decision and will be considered by the ABPN Appeals Committee, whose decision is final.
4. Decisions by the ABPN Appeals Committee will be sent to the Program Director(s), Department Chairs, and DIO.

J. Combined Training Program Fees

1. Application Fee: \$1,000
2. Annual Fee: \$1,000